



City Council Regular Meeting – August 27, 2018

1. Call Meeting to Order

The City Council called regular meeting on August 27, 2018, at 6:37 PM. At City Hall 1635 N Santa Clara Rd in city of Santa Clara with Mayor Jeff Hunt.

Roll Call: Marian Carty, Jim Folbre, Ernest Schoenefeldt, Lynette Sierer and Danny Trammell absent

P & Z Members present: Lloyd Fairley and David Cale

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes. None

Reading of the Consent Agenda

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the City Council.

4. Approval of Minutes

A. July 23, 2018. Regular Meeting

5. Other Actions

A. Receive Financial Report by City Secretary

B. **Receive Planning and Zoning Commission Report:** by Lloyd Fairley and Donna White

Councilman Jim Folbre, made the motion to approve consent agenda. Councilwoman Marian Carty seconded the motion. Motion carried.

Action on the Consent Agenda

6. **2018-2019 Budget Hearing:** Councilman Jim Folbre made the motion to accept the 2018-2019 Budget with the tax rate of 0.1643. Councilwoman Marty Carty seconded the motion. Motion carried with the Vote of 3 Yes (Jim Folbre, Marty Carty and Lynette Sierer) 1 No (Ernest Schoenefeldt).

7. **Set Proposed tax rate:** Councilman Jim Folbre made the motion to set the proposed tax rate for the City of Santa Clara of \$0.1643. Councilwoman Marian Carty seconded the motion. Motion passed with Vote 3 Yes (Jim Folbre, Marty Carty and Lynette Sierer) and 1 No (Ernest Schoenefeldt).

8. Discuss only

- A. **Vista Ridge Pipeline:** No update at this time.
- B. **Right of way tree clearing:** No Update at this time.
- C. **City limit and ETJ boundaries:** City Attorney handed out a rough draft letter for the Request for Legislation Setting the Municipal Boundaries of Santa Clara, Texas, for council's input. Final draft will be presented at City Council meeting September 24th.

9. Discussion and consider action

- A. **City engineering services:** No action needed at this time.
- B. **City Code Compliance/Building Inspector**
 - i. **Bureau Veritas North America, Inc:** No action at this time. Bureau Veritas North America will be sending city secretary the software for the request of inspection needed within the City of Santa Clara.
- C. **6314-B FM 1044 – ordinance violations:** No action at this time.
- D. **Review Permit/Variance Application**
 - i. **1949 Marion Rd- Drive Way/Building Permit:** Have not received Mr. Sanchez's updated site map. No action needed at this time.
 - ii. **6314-B FM 1044 Building Permit Applications:** Councilwoman Marian Carty made the motion to approve building permit BP 2018-090 and BP 2018-010 for 6314-B FM 1044, pending project value of each unit and paid inspection fees, for each unit #1 and #2. Councilman Jim Folbre seconded motion. Motion carried.

Driveway Permit #DP 2018-004 for 6314-B received 8-27-2018. No action taken at this time. Mr. Fryer will submit to Planning and Zoning Committee on 9-10-2018 with TxDot document.
 - iii. **6320 FM 1044 Building Permit Application/Driveway Permit Application:** Mr. Ramirez has not completed his building permit application. Received Building Permit application 7-11-2018 with home drawing missing. On 8-11-2018, Mr. Ramirez was informed what was needed to finalize his application. Mr. Ramirez application will be forward to City Attorney to assist him in completing requirements for Building Permit at 6320 FM 1044.
 - iv. **532 Santa Clara Loop schedule review/Notice:** No schedule has been received, Permits expires 8-30-2018.
 - v. **5155 Youngsford Rd- Drive Ways:** Driveway Permit Application was mailed to Mr. and Mrs. Sorby on 07-12-2018. Mrs. Sorby called 07-16-2018 stating the driveway is in planning stage only and is not connect to the road at this time.
 - vi. **Others**
 - **1970 Wetz Rd – Driveway Permit Application:** At this time Mr. Newman has not surrendered Driveway Permit Application for his newly constructed driveway at 1970 Wetz Rd. City Attorney will be contacting Mr. Newman to assist him in this matter.

E. Road Projects

- i. Marion Road – water crossing:** City Engineer Gary Montgomery stated he would have a report at next Planning and Zoning Meeting on 09-10-2018. Mayor requested letter form Gary regarding the road condition of the water crossing on Marion Road to be used in requested funding assistance.

- ii. Stop sign at Youngsford Rd and Marion Rd:** 2nd reading of Four-way Stop at Intersection of Youngsford Road and Marion Road (#2018-006). Councilwoman Marian Carty made the motion to approve Ordinance 2018-006 and install stop signs at the intersection of Youngsford Rd and Marion Rd. Councilwoman Lynette Sierer seconded the motion. Motion carried.

- iii. Others - none**

F. Truck Companies on Wetz Road; No action taken at this time.

G. Discuss and consider action regarding future agenda item

- Calpine Charitable Contribution 17-18 balance \$4,565.00 by 9-30-2018
- City of Santa Clara's Zoning Map
- Building Permit and Inspection fees
- Vista Ridge Pipeline
- Right of way tree clearing
- City limit and ETJ boundaries
- City Code Compliance/Building Inspector -Bureau Veritas North America, Inc
- Review Permit/Variance Applications
- Road Projects
- Truck Companies on Wetz Rd

10. Adjournment

Councilman Ernest Schoenefeldt, moved to adjourn the meeting at 8:17 PM. Councilwoman Marian Carty seconded the motion and passed unanimously.

Mayor: Jeff Hunt

City Secretary: Donna White