



## City Council Meeting – Regular Meeting

### 1. Call Meeting to Order

The City council called regular meeting on January 28, 2018 at 6:32 PM. At City Hall 1653 N Santa Clara Rd in city of Santa Clara with Mayor Jeff Hunt

**Roll Call:** Marian Carty, Jim Folbre, Ernest Schoenefeldt and Danny Trammell and Lynette Sierer.

**P & Z Members Present:** Chairperson: Barbara Trammell, Tom Owens and David Cale

### 2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

### 3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes.

- *Tom Owens wanted to share with every one of the passing of Robert Courtney, on December 15, 2018 and how he will be miss. He devoted a lot of time while on the City of Santa Clara City Council. Thank you Robert Courtney rest in peace.*

### Reading of the Consent Agenda

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the City Council.

### 4. Approval of Minutes

- A. November 26, 2018. Regular Meeting

### 5. Other Actions

- A. Receive Financial Report by City Secretary
- B. Receive Planning and Zoning Commission Report by Chairperson Barbara Trammell

### Action on the Consent Agenda

Councilman Danny Trammell made the motion to approve consent agenda. Councilwoman Lynette Sierer seconded the motion. Motion carried

### 6. Discuss only

- A. **Vista Ridge Pipeline:** Discuss regarding mess left behind on Creek Road.
- B. **City limit and ETJ boundaries:** City Attorney sent email to City Council member and will be filing soon.

**7. Discussion and consider action**

- A. **Used culverts:** Had a Santa Clara citizen inquire about the culverts at City Hall. She interested in putting them in her field. After discussion Councilman Jim Folbre made the motion to sell all the culverts for \$250.00. Ernest Schoenefeldt seconded the motion. Motion carried.
  
- B. **Santa Clara City Zoning Map classification;** Discussion only, no action taken at this time.
  
- C. **Application Fees on Building Permits:** Discussion only, no action taken at this time.
  
- D. **Road Equipment;**
  - i. **Dump Trailer:** Councilman Danny Trammell made the motion to purchase 14 ft dump trailer and not to exceed \$9000.00. Councilwoman Marian Carty seconded the motion. Motion carried.
  - ii. **Traffic Meter:** Councilwoman Marian Carty made the motion to approve purchase of traffic meter and not to exceed \$1300.00. Councilwoman Lynette Sierer seconded the motion. Motion carried.
  
- E. **City Code Compliance/Building Inspector**
  - i. **Bureau Veritas North America, Inc.:** No update at this time.
  
- F. **Permit approval process:** Permit approve process approved at City Council meeting on January 28, 2019
  
- G. **Review Permit/Variance Application**
  - Issued BP 2019-001 – Vista Pipe Ridge @ Marion Rd/Weil Rd
  - No permit issued for 775 Santa Clara Rd, Building go up in City of Santa Clara ETJ
  
- H. **Road Projects**
  - i. **Marion Road – water crossing:** Councilwoman made the motion to have Garry Montgomery, Project Manager with Utility Engineering Group, proceed with the Bid process for the Marion Rd water crossing.
  - ii. **Right of way tree clearing:** Has had some delays due to equipment.
  - iii. **Other:** Install “No Thur Truck” signs on Country Ln (just north of 78) and on N Santa Clara Rd (just south of Weil Rd).

**8. Discuss and consider action regarding future agenda items:**

- Vista Ridge Pipeline
- Santa Clara City Zoning Map classification
- City limit and ETJ boundaries
- Appointment to Planning and Zoning Commission
- Permits
- Road Equipment
- City Code Compliance/Building Inspector
- Road Projects

**9. Announcements:**

- First Day to file for Place on General Election Ballot 1-16-2019 and last day to file is 02-15-2019. City of Santa Clara place due this year is Mayor, Place #3 and Place #5

**10. Adjournment**

Councilman Ernest Schoenefeldt, made the motion to adjourn the meeting at 7:33 PM.  
Councilwoman Marian Carty, seconded the motion and passed unanimously.

**Mayor:** Jeff Hunt

**City Secretary:** Donna White