



City Council Meeting

1. Call Meeting to Order

The City council called regular meeting on April 22, 2019, at 6:36 PM. At City Hall 1653 N Santa Clara Rd in city of Santa Clara with Mayor Jeff Hunt

Roll Call: Marian Carty, Jim Folbre, Ernest Schoenefeldt and Danny Trammell. Absent: Lynette Sierer

P & Z Members Present: Barbara Trammell Chairman, Justin Brassell and David Cale

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes. None

Reading of the Consent Agenda

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the City Council.

4. Approval of Minutes

A. March 25, 2019 - Regular Meeting

5. Other Actions

- A. Receive Financial Report by City Secretary
- B. Receive Planning and Zoning Commission Report

Action on the Consent Agenda

Councilman Danny Trammell, made the motion to approve consent agenda. Councilman Jim Folbre, seconded the motion. Motion carried

6. Discuss only

- **Vista Ridge Pipeline:** The Mayor is in communication with Vista Ridge Pipeline regarding the damage on Weil Rd between Creek Rd and Marion Rd. Vista Ridge Pipeline representative will be reviewing photos of Weil Rd prior to job and will get back with us.
- **Cibolo Developments – impacts:** No update at this time.
- **City limit and ETJ boundaries:** The Mayor traveled to Austin to speak before the Land and Resource Management committee on behalf of City of Santa Clara.

- **Traffic counter data:** The traffic counter has been installed on Weil Rd, Santa Clara Rd and presently on Youngsford Rd. We will be reviewing the data and share the information with City members and Santa Clara Citizens.

7. Discussion and consider action

- **Approval of City of Santa Clara’s FY 17-18 Audit by Armstrong, Vaughan & Associates:** Councilwoman Marian Carty made the motion to approval FY 17-18 Audit by Armstrong, Vaughan & Associates. Councilman Ernest Schoenefeldt seconded the motion. Motion carried with vote of 4 yes and 0 no.
- **City of Santa Clara City Marshall/ City Court:** Mayor Jeff Hunt, will be attending orientation regarding City Court. Discussion only no action taken at this time.
- **Fencing for City of Santa Clara’s property:** David Cale from Planning & Zoning Commission shared information regarding 3 proposal information for fencing 4.7 acres of City’s property, Planning & Zoning Commission selected KTK Services. Councilman Jim Folbre made the motion to approve KTK Services “Santa Clara Fence Project” proposal of \$20,160.00. Councilman Danny Trammell seconded the motion. Motion carried.
- **Zoning Map Changes:** Planning & Zoning is in process to submit Changes for City of Santa Clara’s changes on Zoning Map. Mayor Hunt has instructed City Council members to review and Zoning Map Ordinance and bring any input for Zoning Map Changes. Discussion only, no action taken at this time.
- **Review Permit(s)/Variance(s) and Voluntary Annexation Application(s)**
 - i. **276 S Santa Clara Rd:** Discussion only, no action taken at this time. Pending property owner’s decision regarding property subdividing options.
 - ii. **7503 Youngsford Rd:** Discussion only at this time. Pending Drive Way Application. Guadalupe County approved the flag lot even though it violates the county subdividing rules.
 - iii. **178 Brisco Rd DP 2019-003 & BP 2019-004:** Hudson-Davis DP 2019-003 Drive Way Application was approved on 4-15-2019. BP 2019-004 application pending septic and electric location.
 - iv. **7755 Youngsford Rd:** Sanchez family #170075: Waiting on final meets and bounds for annexation process to complete.
 - v. **Others:**

Pool house on 361 Santa Clara Rd needs septic clearance from Guadalupe County. Discussion only no action taken.
- **Application Fees on Building Permits – Ordinance “short title” City of Santa Clara Fee Schedule 1st reading:** Councilman Jim Folbre made the motion to accept the first reading of “City of Santa Clara Fee Schedule” with edits to section C, F & G. Councilman Ernest Schoenefeldt seconded the motion. Motion carried with the vote of 4 yes and 0 no.
- **Road Equipment;** Discussion only for purchasing a Back Hoe.

- **City Code Compliance/Building Inspector**
 - i. **Bureau Veritas North America, Inc.:** Mayor Jeff Hunt, has gotten in contact with Bureau Veritas and will be setting up training in the near future.
- **Road Projects**
 - i. **Marion Road – water crossing:** Advertisement for Bids in Seguin Gazette newspaper and listed on Santa Clara’s website for “2019 Marion Road Low Water Crossing Project” Bids for the construction of the Project will be received at the City of Santa Clara City Hall located at 1653 N. Santa Clara Road until Thursday, May 16, 2019 at 2:00 PM local time. At that time the Bids received will be publicly opened and read.
 - ii. **Wetz Road:** Pending Engineer’s options for Wetz Road. No action taken at this time.
 - iii. **Right of way tree clearing:** Discussion only regarding working hours are coming to the end on contract with Dingo for the tree clearing. The city may have an option to extend contract if machine is available. No action taken at this time.
 - iv. **Interlocal agreement with Guadalupe County:** Discussion only for inter local agreement with Guadalupe County with Fire and Safety Inspection.
 - v. **Other:** None
- **Storage Pad and Road Base material acquisition:** David Cale from Planning & Zoning Commission has been in contact with TXDot. The city may be able to get road base/reclamation material for the storage pad needed on the property behind the City Hall. The expense to the city would be the hauling. Councilwoman Marian Carty made the motion to approve for the Mayor to make the financial judgement of the project for the base material and trucking fees and not to exceed over \$ 5000.00. Councilman Danny Trammell seconded the motion. Motion carried.

8. Discuss and consider action regarding future agenda items

- Vista Ridge Pipeline
- Cibolo Development – impacts
- City limit and ETJ Boundaries
- Traffic Counter Data
- Commissioner Court County Plating
- City of Santa Clara City Marshall/City Court
- Zoning Map Changes
- Review Permit(s) Variance(s) and Voluntary Annexation Application(s)
- Application Fees on Building Permits – Ordinance “short title” City of Santa Clara Fees Schedule 2nd reading
- Road Equipment
- Road Projects
- Storage Pad and Road Base/material acquisition
- Add position to P & X Commission

9. Announcements: None

10. Adjournment

Councilman Jim Folbre, made the motion to adjourn the meeting at 8:31 PM. Councilwoman Marian Carty, seconded the motion and passed unanimously.

Mayor: Jeff Hunt

City Secretary: Donna White