



## City Council Regular Meeting - May 27, 2019

### 1. Call Meeting to Order

The City council called regular meeting on May 27, 2019, at 6:28 PM. At City Hall 1653 N Santa Clara Rd in city of Santa Clara with Mayor Jeff Hunt

**Roll Call:** Jim Folbre, Lynette Sierer and Danny Trammell. Absent: Marian Carty and Ernest Schoenefeldt. **P & Z Members** Present: Barbara Trammell Chairman and David Cale

### 2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

### 3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes.

Mrs. Owens – Marion Community Library Summer Hours: Closed on Sundays and Mondays. Open Tuesday-Friday 12:30 pm to 7:30 pm and Saturday 9:00 am to 3:00 pm

### Reading of the Consent Agenda

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the City Council.

### 4. Approval of Minutes

A. April 22, 2019 - Regular Meeting

### 5. Other Actions

- A. Receive Financial Report by City Secretary
- B. Receive Planning and Zoning Commission Report

### Action on the Consent Agenda

Councilman Danny Trammell, made the motion to approve consent agenda. Councilman Jim Folbre, seconded the motion. Motion carried

### 6. Discuss only

- A. **Vista Ridge Pipeline-** As per Vista Ridge Pipeline they have completed their project in City of Santa Clara. Mayor has been in contact with them regarding some areas that Vista Ridge Pipeline needs to fix to the standard the property was before they started their job.
- B. **Cibolo Developments – impacts-** No new information has been provide.
- C. **City limit and ETJ boundaries:** Both of City of Santa Clara bills (HB 3184 and HB 3185) our dead at this time.
- D. **Traffic counter data:** At this time traffic information is be gather. Results will be out soon
- E. **Commissioner Court County Plating:** Guadalupe County stated that they have no control over flag lot that have over 10 acres. Discussion only.

**7. Discussion and consider action**

- A. **Calpine-youth Activity Contribution:** Councilwoman Lynette Sierer made the motion to donate \$500.00 to Guadalupe Valley Young Marines. Councilman Danny Trammell seconded the motion. Motion carried
- B. **City of Santa Clara City Marshall/ City Court:** Mayor attending training regarding Texas Municipal Courts and will be looking into finding a Judge for City of Santa Clara and get an agreement with County of Guadalupe for Sheriffs to be able to write tickets for City of Santa Clara Ordinances.
- C. **Zoning Map Changes:** Mayor will be mailing out post cards to inform the citizen of Santa Clara of the upcoming hearings for Zoning Map Changes. Notice has been posted on City of Santa Clara's website. Hearing 06-10-2019 at 6:30 pm and 06-24-2019 at 6:30 pm.

The purpose of both meetings is to hear public testimony regarding rezoning from the generic Commercial to C-2 Commercial, Mixed Use Combining to C-2 Commercial, designate a MH Manufactured Home Park, and rezoning of Residential/Agriculture to C-2 Commercial south of Hwy 78.

- D. **Review Permit(s)/Variance(s) and Voluntary Annexation Application(s)**
- i. **276 S Santa Clara Rd:** Discussion only no action was needed.
  - ii. **7503 Youngsford Rd:** No application received at this time.
  - iii. **7755 Youngsford Rd:** 7755 Youngsford Rd was incorrect address,
  - iv. **Hillside Estates- Mr. Woods BP:** No application at this time.
  - v. **3339 Marion Rd:** No application at this time.
  - vi. **Others:** None
- E. **Application Fees on Building Permits – Ordinance “short title” City of Santa Clara Fee Schedule 2nd reading:** Councilman Danny Trammell made the motion to accept the City of Santa Clara Fee Schedule Ordinance (2019-003). Councilwoman Leslie Sierer seconded the motion. Motion carried with vote 3 yes and 0 no
- F. **Road Equipment:** No discussion on additional road equipment at this time.
- G. **City Code Compliance/Building Inspector**
- i. **Bureau Veritas North America, Inc.:** Program is installed.
- H. **Ordinance(s) accept building codes:** City Attorney will be updating Ordinance for building code that City of Santa Clara will be adopting.
- I. **Road Projects**
- i. **Marion Road – water crossing:** City Engineer Gary Montgomery submitted City of Santa Clara 2019 – Marion Road Low Water Crossing – Bid Tabulations of the 3 companies that submitted their bid for the project. After review and discussion, Councilman Jim Folbre made the motion to accept JW Works for the Marion Road Low Water Crossing project. Councilman Danny Trammell seconded the motion. Motion carried.

- ii. **Wetz Road:** City Engineer Gary Montgomery is reviewing Wetz Road and will be submitting options to the City Council.
- iii. **Mechanical concrete:** Product to do road repair using old tires, discussion only no action at this time.
- iv. **Right of way tree clearing:** Dingo has not been able continue tree cutting due to machine availability.
- v. **Other:** None

J. **Storage Pad and Road Base/material acquisition:** No progress at this time.

K. **Add another position to Planning and Zoning Commission (presently there are 7 members), change from 7 to 8 members:** Discussion only to update Ordinance to have up to 8 members and minimum of 5 on Commission. Mayor would appoint 3 and will be the deciding vote if there is a tie.

**8. Discuss and consider action regarding future agenda items:**

- Vista Ridge Pipeline
- Cibolo Development
- Traffic Counter data
- Calpine-youth Activity Contribution
- City of Santa Clara City Marshall/City Court
- Zoning Ordinance-Zoning Map Changes
- Permits
- Road Equipment
- Ordinance adopting building code
- Road Projects
- Storage Pad and Road Base/Material acquisition
- P & Z Ordinance

**9. Announcements:** 83<sup>rd</sup> Annual Sausage Supper August 3, 2019

**10. Adjournment**

Councilman Danny Trammell, made the motion to adjourn the meeting at 7:57 PM. Councilwoman Lynette Sierer, seconded the motion and passed unanimously.

**Mayor:** Jeff Hunt

**City Secretary:** Donna White