



City Council - Regular Meeting – September 23, 2019

1. Call Meeting to Order

The City council called regular meeting on September 23, 2019, at 6:39 PM. At City Hall 1653 N Santa Clara Rd in city of Santa Clara with Mayor Jeff Hunt

Roll Call: Marian Carty-absent, Jim Folbre, Lynette Sierer-absent, Ernest Schoenefeldt and Danny Trammell. A quorum was present.

P & Z Members present: Chairperson Barbara Trammell, David Cale, Carol Folbre, Justin Brassell and Lloyd Fairley

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes.

Mr. David V. Strauss, introduce himself to City Council and citizens present. Mr. Strauss is on the Board of Green Valley Special Utility District. He is presently the Vice President and shared that he and Dennis Dryer - President have over ½ century of experience with water/sewer issue. With the upcoming election please consider him and Dennis Dryer level of expertise and reelect them for Board Members of Green Valley Special Utility District.

Reading of the Consent Agenda

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless requested by a member of the City Council.

4. Approval of Minutes

A. August 26, 2019 - Regular Meeting

5. Other Actions

- A. Receive Financial Report by City Secretary
- B. Receive Planning and Zoning Commission Report

Action on the Consent Agenda

Councilmember Danny Trammell, made the motion to approve consent agenda. Councilmember Ernest Schoenefeldt, seconded the motion. Motion carried

6. **Set Tax Rate:** Four (4) Council members are needed to vote on setting Tax Rate, today's meeting 09-23-2019 only 3 members present.
7. **Discuss only**
 - A. **City's Data protection:** The mayor covered how our data is backed up and how we limit access to the data and the system.
 - B. **Cibolo Developments:** No update at this time.
 - C. **City of Santa Clara 20th year Anniversary Celebration:** Viewed T-Shirts for City of Santa Clara 20th Anniversary Celebration. Everything is moving right along, for a good time for all on October 12th, at ST. John's Lutheran Church, Marion
8. **Discussion and consider action**
 - A. **Vista Ridge Pipeline:** No update at this time, waiting for response for City Attorneys letter to Vista Ridge Pipeline.
 - B. **Transfer Budget funds FY 2018-2019:** Councilmember Danny Trammell made the motion to move funds from Current Year Roads-Flood Control of \$5000.00 to Road Repairs-Minor and \$2700.00 from Mowing to Road Signs. Ernest Schoenefeldt seconded the motion. There were no objections; passed unanimously.
 - C. **Administration Salary – City Secretary:** Councilmember Danny Trammell approved to accept City Secretary Monthly Hours 9-2, Mon -Thurs. & every other Monday back at 4 pm and Salary \$2162.00 Monthly. Starting October 1, 2019. Councilmember Jim Folbre seconded the motion. There were no objections; passed unanimously.
 - D. **Air Condition Units at City Hall:** Rusty from D & R Air Condition & Heating Co assist in the discussion with Councilmember regarding the Air Condition units at City Hall. These units are 20 years old and there is a 2 ton and a 5 ton. Rusty has been serving these units for over 10 years and he was available to answer any question the Councilmember as well as citizen present regarding these units and what would be the best product in replacing them. We have collected 3 bids for replacing them, ranging from 15,900.00 to 16,436.00 for 15 SEER. No action was taken at this time.
 - E. **City of Santa Clara Law enforcement/Court:** No action at this time. Pending written agreement with City of Marion law enforcement to be reviewed by City Attorney.
 - F. **Recycling Center closed in Marion:** Councilmember Danny Trammell made the motion to contact Pro Star for roll off 20 yard dumpster located at city hall. Councilmember Jim Folbre seconded the motion. Motion carried.
 - G. **Review Permit(s)/Variance(s) and Voluntary Annexation Application(s)**
 - i. **1261 N Santa Clara Rd – Herring:** BP 2019-011 approved for Inspections only.
 - ii. **1158 Cody Lane – BP 2019-009 – Hunt:** BP 2019-009 approved for 600 sq. ft. Cottage.
 - iii. **3980 Youngsford Rd – BP 2019-010-Garza:** BP 2019-010 approved 16 sq. ft. Metal Garage.

Continue Discussion and consider action

iv. Others;

- 852 N Santa Clara Rd owner is digging a french drain from his back yard to drain into the ditch. Not in the city no permit is needed. Mayor did instruct the owner to come up with a design so that the water will not be eroding the road.
- Received Construction Plans for Harvest Hills Subdivision Phase 111-B: City engineer, Garry Montgomery reviewed Harvest Hills Construction plans for Phase 111-B and replied with a list of items needed for City of Santa Clara to approve construction plans. Councilmember Jim Folbre made the motion to deny Harvest Hills Construction Plans 111-B, due to the fact it does not comply with the City Ordinance based on Utility Engineering Group letter dated 09-20-2019. Developer (Harvest Hills) shall reimburse to City of Santa Clara any fees has expensed associated with the developed. Councilmember Danny Trammell seconded the motion. Motion carried.

H. Legislators passed multiple bills:

- **HB 2840 - Open Meetings – public comment:** Discussion only for City of Santa Clara Decorum and Public Comment Policy and reviewed Resolution R2019-001.
- **HB 914 - Bingo:** Councilmember Jim Folbre made the motion for the City Attorney send letter to Texas Lotto Commission that City of Santa Clara wishes to continue to receive their portion of earnings from any bingo games held within the City limits. Councilmember Danny Trammell seconded the motion. Motion carried.
- **HB 3167 – Development:** Discussion only for City of Santa Clara Adopting a Development Application/Filing Date and reviewed Resolution R 2019-002.

I. Resolution(s)

- **Resolution- Adopting a Decorum and Public Comment Policy:** Councilmember Danny Trammell made the motion to approve Resolution R2019-001, City of Santa, Texas Adopting a Decorum and Public Comment Policy. Councilmember Jim Folbre seconded the motion. Motion carried.
- **Resolution – Adopting a Development Application and Filing Date:** Councilmember Danny Trammell made the motion to approve Resolution R 2019-002, City of Santa Clara, Texas Adopting a Development Application and Filing Date. Councilmember Ernest Schoenefeldt. Motion carried.

J. Commit city field use for period of time: Councilmember Jim Folbre made the motion for Dennis Dryer to use the property for his spring crop less 100 feet from the west fence line. Councilmember Ernest Schoenefeldt seconded the motion. Motion carried.

K. Road Equipment;

- Vehicle – work truck:** Looking for at work vehicles i.e. 3500 or 2500 truck or equivalent
- Dumpster at City Hall:** Discussion only, City Secretary will meet with Pro Star to get details for 20 yard roll-off dumpster. No action taken at this time.

L. Road Projects

- Wetz Road** Mayor held an open brainstorm meeting with Santa Clara citizen (13 attend) on September 17, 2019, to brainstorm on plans for improving Wetz Road. Discussion only no action taken at this time.

Continue discussion and consider action

- ii. **Santa Clara Loop:** Received project cost for City Street Repair Plan of Santa Clara Loop \$342,222.09. There will be a map of Santa Clara Loop for any Santa Clara citizen to give input. Citizens on Santa Clara Loop will receive letter for them to attend future Planning & Zoning Meeting or during regular business hours to view map and make comments. Discussion only, no action taken at this time.
- iii. **Adjust speed limits:** Table at this time.
- iv. **Commit Funds to transport of excess TXDOT material:** Councilmember Jim Folbre made the motion to approve \$10,000.00 for load/haul/delivery from TXDOT road material. Councilmember Danny Trammell seconded the motion. Motion carried.
- v. **Speed bumps:** Discussion only, Planning and Zoning approved for road dots on Santa Clara Rd North of City Hall in lieu of speed bumps.
- vi. **Right of way tree clearing:** Machine is unavailable.
- vii. **Other - none**

9. **Discuss Economic venture:** Discuss only, no action taken at this time.

10. Discuss and consider action regarding future agenda items

- Cibolo Developments
- City of Santa Clara 20th year Anniversary Celebration
- Air Condition Units at City Hall
- City of Santa Clara Law enforcements/Court
- Review Permits(s) Variance(s) and Voluntary annexation application(s)
- Road Equipment
- Road Projects

11. Announcements:

- City of Santa Clara received Calpine FY 2020-2021 funding.
- City Council Special Meeting 09-27-2019 at 10:00 am – to Set Tax Rate

12. Adjournment

Councilmember Danny Trammell, made the motion to adjourn the meeting at 9:25 PM. Councilmember Ernest Schoenefeldt, seconded the motion and passed unanimously.

Mayor: Jeff Hunt



City Secretary: Donna White