



**Planning and Zoning Commission – Regular Meeting
October 14, 2019**

1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on October 14, 2019, at 6:29 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell

Roll Call; Present; Justin Brassell, David Cale, Lloyd Fairley, Ernst Kropp, Carol Folbre and David Mueller

City Council members present: Danny Trammell and Jim Folbre

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Planning and Zoning Commission. No formal action, discussion, deliberation, or comment will be made by the Planning and Zoning Commission. Each person providing public comment will be limited to 3 minutes. None

4. Approval of Minutes

Approval of minutes from September 9, 2019; Justin Brassell, made the motion to approve the September 9, 2019, meeting minutes. David Cale, seconded the motion. Motion carried.

5. Discussion Only

- A. **Cibolo developments – impacts:** Cibolo's P & Z received a Plat for the project on Weil Road of 800 to 900 homes and the sewer will be pump and dump. Plat has not passed at this time.

- B. **City of Santa Clara's Anniversary October 12, 2019:** The City of Santa Clara's 20th Anniversary Celebration was held Saturday, October 12, 2019 at St John's Lutheran Church Hall with food catered from Next Door Catering and good music by Vernon Doege's Band. The Young Marines posted colors for the pledge a legend. Special guest Sheriff Arnold S. Zwicke, Commissioner-Precinct 4 Judy Cope and Constable-Precinct 4 Harvey Faulkner. Along with great weather and good company there was over 80 Santa Clara citizens attended, some left with a door prize but all left with a smile on their face for a good time was held by all.

6. Discussion and Consider Action

A. Permit(s)/Variance(s)/ Requests and updates

- i. 2684 Wetz Rd – Luke Mitchel: Question on sub diving property - No application at this time.
- ii. Others
 - 1389 N Santa Clara Road – Permit for installing Solar Panels- no application at this time.
 - 117 Hillside Estate- received letter for Foundation Design- no application at this time.

B. **City of Santa Clara – 2020 Calendar:** City of Santa Clara 2020 Calendar was reviewed. No action was needed at this time.

C. **Right of way Tree Clearing:** The machine for the right of way tree clearing is up and working, presently it is at the test sight.

Received a quote for the cutting down and removing the large tree on Hard Luck Rd- \$2500.00. Will be getting 2nd quote before any discussion will be made.

D. **Recycling Center closed in Marion:** Commissioner-Precinct 4 Judy Cope, shared to citizens at the CSC 20th Anniversary Celebration on October 12th, that the Marion and Mc Quenney Recycling centers with reopen, pending finalization of contract agreement.

E. Road Projects/status conditions/issues

- i. **Santa Clara Loop:** Map of Santa Clara Loop at City Hall for citizens input of their concerns. Map was at City of Santa Clara 20th Anniversary Celebration and received a few comment.
- ii. **Wetz Road (North of Youngsford Rd):** Mayor held an open brainstorm meeting with Santa Clara citizen (13 attend) on September 17, 2019, to brainstorm on plans for improving Wetz Road. Discussion only no action taken at this time.
- iii. **Others:**
 - Marion Rd near Weil Rd, sinking. Lloyd Fairley suggest looking into other products for the roads (potholes). One product was Earth Lok to assist with sinking roads.

F. **Vista Ridge Pipeline:** No update at this time.

7. **Road Equipment:** City is looking for a work vehicle.

8. Discussing and consider action regarding future agenda items

- Cibolo developments
- Permit(s)/ Variance(s)
- Right of way Tree Clearing
- Recycling Center – Marion
- Road Project(s)
- Vista Ridge Pipeline
- Road Equipment

9. Announcements

- Reminder: November 11th meeting will be a combined meeting P & Z and City Council. No City Council meeting on 11-25-2019

10. Adjournment

David Cale, moved to adjourn the meeting at 7:30 PM. Lloyd Fairley, seconded the motion and passed unanimously.

Chairperson: Barbara Trammell

City Secretary: Donna White

