



Planning and Zoning Commission – Regular Meeting November 11, 2019

1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on November 11, 2019, at 6:35 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell

Roll Call; Present; Justin Brassell, David Cale, Lloyd Fairley-Absent, Ernst Kropp, Carol Folbre and David Mueller- Absent

City Council members present: Marian Carty, Jim Folbre, Ernest Schoenefeldt and Danny Trammell

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Planning and Zoning Commission. No formal action, discussion, deliberation, or comment will be made by the Planning and Zoning Commission. Each person providing public comment will be limited to 3 minutes. None

4. Approval of Minutes

A. Approval of minutes from October 14, 2019

Justin Brassell, made the motion to approve the October 14, 2019, meeting minutes. David Cale, seconded the motion. Motion carried

5. Discussion Only

A. Cibolo developments – impact: No update at this time.

6. Discussion and Consider Action

A. Vista Ridge Pipeline: Pending reply from Vista Ridge Pipeline board.

B. Gates/fence for City Property: Justin Brassell made the motion to proceed with the Fence Project- Entry Gates and not to exceed \$9,000.00. David Cale seconded the motion. Motion carried.

C. Permit(s)/Variance(s)/ Requests and updates

i. **117 Hillside Estate – BP 2019-013:** Received application only at this time, pending confirmation regarding valuation for residential home.

ii. **Others:**

- Received application for 3457 Wetz Rd (BP 2019-014) metal building.

D. Recycling Center – Marion: Guadalupe County Collection Station – Marion FM 78 and Vernell Street (on East side of Marion). Re-open on November 14, 2019, hours are Wednesday-Saturday 8:30 am – 4:30 pm.

E. Road Projects/status conditions/issues

i. **Santa Clara Loop:** Pending engineer information.

ii. **Wetz Road (North of Youngsford Rd):** David Cale made the motion for Emergency repair for Wetz Rd (reclaim, oil & black base). Carol Folbre seconded the motion. Motion carried.

David Cale made the motion to forward Emergency repair for Wetz Rd, City Council approval. Justin Brassell seconded the motion. Motion carried

iii. **Right of way Tree Clearing:** Right of way tree clearing on hold for machine back in service.

iv. **Others;**

- **Tree on Hard Luck Rd:** Justin Brassell make to motion for 2 more quotes good for 60 days to cut down and remove tree located on Hard Luck Rd. Carol Folbre seconded the motion. Motion carried.

7. Road Equipment: City of Santa Clara has purchased a 2011, 550 Ford Flatbed for \$26,300 with mileage under 60,000.

8. Discussing and consider action regarding future agenda items:

- Permit(s)/Variance(s)/Request and updates
- Road Projects/status conditions/issues

9. Announcements

12-03-2019 CIS having a Holiday Party at Chandelier of Gruene, for Donor Appreciation.

10. Adjournment

Justin Brassell moved to adjourn the meeting at 7:26 PM. David Cale, seconded the motion and passed unanimously.

Chairperson: Barbara Trammell



City Secretary: Donna White