



## **Planning and Zoning Commission – Regular Meeting January 13, 2020**

### **1. Call Meeting to Order**

The Planning and Zoning Commission met in regular meeting on January 13, 2020 at 6:33 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell

**Roll Call;** Present; David Cale, Lloyd Fairley, Ernst Kropp, Carol Folbre and David Mueller and Justin Brassell-Absent.

**City Council members present:** Danny Trammell and Jim Folbre

### **2. Opening**

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

### **3. Public Comment**

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Planning and Zoning Commission. No formal action, discussion, deliberation, or comment will be made by the Planning and Zoning Commission. Each person providing public comment will be limited to 3 minutes.

- Jen Farely (Weil Rd) expressed her concern regarding trash being dumped in city right of way.
- Jacqueline Phillips Ott – came to the P & Z meeting to introduce herself. She is Guadalupe County prosecutor who has put her bid in for Republican nomination for the position of 25<sup>th</sup> Judicial District Judge.

### **4. Planning and Zoning (Ordinance 2019-004) – Nominate/elect a Chairperson and Vice-Chairperson for 2020:**

Planning and Zoning Commission nominated and voted for Barbara Trammell as Chairperson and Justin Brassell as Vice-Chairperson. Vote David Cale – Yes, Lloyd Fairley- Yes, Ernst Kropp-Yes and Carol Folbre- Yes

### **5. Approval of Minutes**

#### **A. Approval of minutes from November 11, 2019**

David Cale, made the motion to approve the November 11, 2019, meeting minutes. Ernst Kropp, seconded the motion. Motion carried

### **6. Discussion Only**

#### **A. Cibolo developments – impact:** No update at this time.

### **7. Discussion and Consider Action**

#### **A. Vista Ridge Pipeline:** Received check for road damage on Weil Road

**B. Cage around AC Units:** David Cale with be putting together plans and quotes for cage around AC Units at city hall.

**C. Permit(s)/Variance(s)/ Requests and updates**

i. **226 Huisache Hill – BP 2019-016 – pending permit fees:** No fees paid at this time.

ii. **2684 Wetz Rd – BP2019-015 – Mobile home in ETJ, pending site map:** Owner will be removing old mobile home and have a new mobile home brought in and set up in ETJ. Fees due are removal fee and moving fee.

iii. **5824 Youngsford Rd – question only, regarding adding 2 mobile homes:** No application received at this time.

iv. **Others :** None

**D. Road Projects/status conditions/issues**

i. **Santa Clara Loop:** Pending first phase estimate

ii. **Wetz Road (North of Youngsford Rd):** Mayor will be sending out bids.

iii. **Right of way Tree Clearing:** Tree cutting machine back and Lloyd along with Jen trimmed back trees and brush in City right of way on Weil R.

iv. **Others:** None

**8. Road Equipment:** No discussion or action at this time.

**9. Discussing and consider action regarding future agenda items:**

- Permit(s) Variance(s)/ Requests
- Road Projects/status conditions/issues
- Road Equipment

**10. Announcements**

- American Legion Post 425 will be holding a Casino Nights Fundraiser on February 15, 2020, See Barbara Trammell for tickets (\$25.00 each).

**11. Adjournment**

David Cale, moved to adjourn the meeting at 7:27 PM. Ernst Kropp, seconded the motion and passed unanimously.

**Chairperson:** Barbara Trammell



**City Secretary:** Donna White