



## Planning and Zoning Commission – Regular Meeting

DUE TO THE GOVERNORS DECLARATION WE CANNOT HAVE MORE THAN 10 PEOPLE IN THE COUNCIL CHAMBERS DURING THIS MEETING. **Masks are require to attend meeting.** This meeting will be hosted on video conference (ZOOM) to support social distancing. Refer to the city’s homepage for meeting connection information on the day of the meeting. See below on how to provide Public Comment.

### 1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on July 13, 2020, at 6:30 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell

**Roll Call;** Present; David Cale, Justin Brassell (Zoom), Lloyd Fairley, Carol Folbre (Zoom), Ernst Kropp and David Mueller.

**City Council members present:** Marian Carty (Zoom), Jim Folbre, Lynette Sierer, Danny Trammell and Ernest Schoenefeldt

### 2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

### 3. Public Comment

In accordance with the Texas Attorney General’s Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes.

Candidate Monica De La Cruz-Hernandez running for election of the U.S. House to represent Texas’ 15<sup>th</sup> Congressional District (Zoom) wanted to thank the City Santa Clara for the warm welcome she received on 06-29-20 at the City Hall and remind everyone to go out and Vote tomorrow 07-14-2020.

### 4. Approval of Minutes

#### A. Approval of minutes from June 8, 2020.

Ernst Kropp, made the motion to approve the June 8, 2020, meeting minutes. David Mueller, seconded the motion. Motion carried

### 5. Discussion Only

A. **Vista Ridge Pipeline:** No update reported at this time.

B. **Housing Development (Weil Rd):** No Development Application was received (due on the 3<sup>rd</sup> Thursday of every month during regular City business hours).

C. **Local City Development:** City of Marion, has a developer planning to build 700 homes off S Santa Clara Road in City of Marion’s ETJ.

## 6. Discussion and Consider Action

- A. **Amendment/Replacement to Subdivision Ordinance (#2020-004):** Reviewed only, 2<sup>nd</sup> reading at City Council Special Meeting- July 13<sup>th</sup>.
- B. **Amendment to Fee Schedule Ordinance (2020-005):** Reviewed only, 2<sup>nd</sup> reading at City Council Special Meeting- July 13<sup>th</sup>
- C. **Water study (flood flow):** Discussion with City Engineer, no action taken at this time.
- D. **Permit(s)/Variance(s)/ Requests and updates:**
  - i. **Amending Plat Harvest Hills Subdivision Phase I:** David Cale, made the motion to approve the Amending Plat Harvest Hills Subdivision Phase 1 as per City Engineer report. David Mueller, seconded the motion. Motion was voted 6 yes 0 No.
  - ii. **Amending Plat Harvest Hills Subdivision Phase II:** David Cale, made the motion to approve the Amending Plat Harvest Hills Subdivision Phase II as per City Engineer report. David Mueller, seconded the motion. Motion was voted 6 yes 0.
  - iii. **Pad on City property:** Pending bids.
  - iv. **1970 Wetz Rd-Property Subdivision Variances Application:** No application received at this time.
  - v. **Subdivision request for 1970 Wetz Rd:** No application received at this time.
  - vi. **3980 Youngsford Rd – Garza- new driveway (application sent 7-9-2020):** Received call from Mrs. Garza, and will be submitting driveway application this week.
  - vii. **Others:** None

## 7. Road Projects/status conditions/issues

- i. **Santa Clara Loop/Wetz Rd (North of Youngsford Rd):** Pending requesting from Trucking Company off Wetz Rd for assistance in base needed for project.
- ii. **Marion Road:** No Action at this time.
- iii. **Pad on City property:** Pending bids.
- iv. **Right of way Tree Clearing:** New machine due in September 2020.
- v. **Others:** None

## 8. Road Equipment

- i. **Back Hoe:** City is looking for a back hoe.

9. **Announcements:** City of Santa Clara (CSC) Last printed Newsletter will be mailed out this week. Newsletter will be on City's website.

## 10. Adjournment

David Mueller, moved to adjourn the meeting at 7:27 PM. David Cale, seconded the motion and passed unanimously.

**Chairperson:** Barbara Trammell



**City Secretary:** Donna White