



## Planning & Zoning Commission – Regular Meeting

DUE TO THE GOVERNORS DECLARATION WE CANNOT HAVE MORE THAN 10 PEOPLE IN THE COUNCIL CHAMBERS DURING THIS MEETING. **Masks are require to attend meeting.** This meeting will be hosted on video conference (ZOOM) to support social distancing. Refer to the city's homepage for meeting connection information on the day of the meeting. See below on how to provide Public Comment.

### 1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on August 10, 2020, at 6:40 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell

**Roll Call;** Present; David Cale-Absent, Justin Brassell (Zoom), Lloyd Fairley, Carol Folbre-Absent, Ernst Kropp and David Mueller-Absent.

**City Council members present:** Danny Trammell and Ernest Schoenefeldt (Zoom).

### 2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

### 3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes

- Tomas Perkins (Santa Clara Rd): Concern regarding loose dogs at night killing neighborhood livestock (chicken)

### 4. Approval of Minutes

#### A. Approval of minutes from July 13, 2020.

Ernst Kropp, made the motion to approve the July 13, 2020, meeting minutes. Lloyd Fairley, seconded the motion. Motion carried.

### 5. Discussion Only

A. **Marion Fire Department:** Unable to attend Planning and Zoning meeting.

B. **Marion Community Library:** Unable to attend Planning and Zoning Meeting.

C. **Vista Ridge Pipeline:** No update at this time.

D. **Housing Development (Weil Rd):** No update at this time.

E. **Local City Development:** Development plans in Marion's ETJ on S Santa Clara Rd are on hold at this time.

F. **2020-2021 Budget workshop:** Discussion only. Proposed copy of City of Santa Clara's 2020-2021 Budget.

## 6. Discussion and Consider Action

A. **Calpine-youth Activity Contribution:** Discussion only.

### B. Permit(s)/Variance(s)/ Requests and updates

- i. **106 Hillside Estates – Sifuentes BP 2020-006 (Fence):** Lloyd Fairley, made the motion to wave Mr. Sifuentes fence permit fee, property in City of Santa Clara. Ernst Kropp, seconded the motion. Motion carried.
- ii. **3980 Youngsford Rd – Variance-DP 2020-006:** Lloyd Fairley, made the motion to approved Mr. Garza Variance (V 2020-001), with approval from Guadalupe County Fire Marshall. Ernst Kropp, seconded the motion. Motion carried.

Lloyd Fairley, made the motion to wave Mr. Garza (DP 2020-006) culvert permit fee. Ernst Kropp, seconded the motion. Motion carried.

- iii. **Others:** None

## 7. Road Projects/status conditions/issues

- i. **Santa Clara Loop/Wetz Rd (North of Youngsford Rd)** City Engineer working on the contract to the contractor for the Santa Clara Loop and Wetz Rd project.
- ii. **Pad on City property:** Discussion only
- iii. **Right of way Tree Clearing:** Pending new machine.
- iv. **Others:**
  - Mayor looking into speed hump for Brisco Rd.

## 8. Road Equipment

- i. **Back Hoe:** Table at this time, pending completion of pad on property on back of city hall.

## 9. Announcements

- **The American Legion Scholarship Fundraiser 8-22-2020:** 11 am – 2 pm, 618 E Kingsbury St, Seguin. Supporting our local youth; Lifegate, Marion, Navarro, Seguin and Steele.
- **Stage 1 Water Restrictions effective July 14, 2020**
- County of Guadalupe **ORDER PROHIBITTING OUTDOOR BURNING** for ninety (90) days beginning July 21, 2020.

## 10. Adjournment

Lloyd Fairley, moved to adjourn the meeting at 7:38 PM. Ernst Kropp, seconded the motion and passed unanimously.

**Chairperson:** Barbara Trammell



**City Secretary:** Donna White