



Planning and Zoning Commission – Regular Meeting

DUE TO THE GOVERNORS DECLARATION WE CANNOT HAVE MORE THAN 10 PEOPLE IN THE COUNCIL CHAMBERS DURING THIS MEETING. **Masks are required to attend meeting.** This meeting will be hosted on video conference (ZOOM) to support social distancing. Refer to the city's homepage for meeting connection information on the day of the meeting. See below on how to provide Public Comment.

1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on October 12, 2020, at 6:33 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell
Roll Call; Present; David Cale, Justin Brassell-resigned, Lloyd Fairley, Carol Folbre-(Zoom), Ernst Kropp and David Mueller-Absent
City Council members present: Danny Trammell

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes. None

4. Approval of Minutes

A. Approval of minutes from September 14, 2020

Lloyd Fairley made the motion to approve the September 14, 2020, meeting minutes. David Cale seconded the motion. Motion carried

5. Discussion Only

A. Housing development (Weil Rd): No update at this time.

B. Local City Development: No update at this time.

6. Discussion and Consider Action

A. Justin Brassell resignation from Planning and Zoning Commission: Planning and Zoning Commission accepted Justin Brassell letter of resignation from Planning and Zoning Commission. Justin thank you for all your hard work.

B. City of Marion- Water: Discussion only no action taken.

C. Permit(s)/Variance(s)/ Requests and updates

- i. **2900 Marion Rd – Cervantes – New Mobile home in CSC-ETJ:** Received application for new mobilome at 2900 Marion Rd in City of Santa Clara’s ETJ. All fees paid, pending utility and septic location.
- ii. **1970 Wetz Rd:**
David Cale made the motion to approve the variances to the lot size, road frontage and shape of the lots, and approve a waiver of formal plat requirements with the requirement of providing an updated signed survey with access easement location, septic tank location, and utility location, and provide the easement language to be included on the deed all as approved by the City Attorney. Ernst Kropp seconded the motion. Motion carried.
- iii. **Others:** None

7. Road Projects/status conditions/issues

- i. **Santa Clara Loop/Wetz Rd (North of Youngsford Rd):** Road work is to begin week of October 19th.
- ii. **Others**
 - Santa Clara Rd just North of the Rail Road crossing at the curves

8. Road Equipment: Discussion only no action taken.

9. Announcements

- Wreaths Across America – Donate a Veteran’s Wreath – December 19, 2020
- The American Legion Post 245 at 618 E Kingsbury St, Seguin. Will be hosting a Haunted House on
- October 31, 2020 starting at 6:00 PM.

10. Adjournment

David Cale moved to adjourn the meeting at 8:05 PM. Ernst Kropp seconded the motion and passed unanimously.

Chairperson: Barbara Trammell

City Secretary: Donna White

