



Planning and Zoning Commission – Regular Meeting

DUE TO THE GOVERNORS DECLARATION, WE CANNOT HAVE MORE THAN 10 PEOPLE IN THE COUNCIL CHAMBERS DURING THIS MEETING. **Masks are required to attend meeting.** This meeting will be hosted on video conference (ZOOM) to support social distancing. Refer to the city's homepage for meeting connection information on the day of the meeting. See below on how to provide Public Comment.

1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on November 9, 2020, at 6:31PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell
Roll Call; Present; David Cale, Lloyd Fairley, Carol Folbre-Absent, Ernst Kropp and David Mueller
City Council members present: Ernest Schoenefeldt, Marian Carty and Danny Trammell

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Planning and Zoning Commission no formal action, discussion, deliberation, or comment will be made by the Planning and Zoning Commission. Each person providing public comment will be limited to 3 minutes. None

4. Approval of Minutes

A. Approval of minutes from October 12, 2020

David Cale made the motion to approve the October 12, 2020, meeting minutes. Ernst Kropp seconded the motion. Motion carried

5. Discussion Only

A. Housing development (Weil Rd): No update at this time.

B. Local City Development: City of Marion's Mayor is working on getting 2nd signal light at the interstation of San Antonio St (aka HWY 78) and La Vernia St.

6. Discussion and Consider Action

A. Permit(s)/Variance(s)/ Requests and updates

- i. **1970 Wetz Rd:** Pending Deed language regarding drive way.
- ii. **Harvest Hill – Plat:** Lloyd Fairley made the motion to deny per engineering comments (copy attached Engineer comments dated 10-22-2020). David Cale seconded the motion. Motion carried.
- iii. **Santa Clara Loop – Hills:** Ms. Mills (not Hills) came to ask question regarding building on her property located off of Santa Clara Loop on Brisco Rd. No application received at this time. Ms. Mills will need to contact Guadalupe County regarding septic.
- iv. **Others:** 1205 Cody Lane inquire regarding Driveway permit. No application at this time.

7. Road Projects/status conditions/issues

- i. **Santa Clara Loop/Wetz Rd (North of Youngsford Rd):** Road work in process.
- ii. **Others:** None

8. Road Equipment: No update at this time.

9. Announcements

- **Office will be closed November 11th and the week of November 23rd, 2020**
- **Holiday Pot Luck December 14, 2020, at 6:30 PM**

10. Adjournment

David Cale moved to adjourn the meeting at 7:31 PM. Ernst Kropp seconded the motion and passed unanimously.

Chairperson: Barbara Trammell

City Secretary: Donna White

