



Planning and Zoning Commission – Regular Meeting

DUE TO THE GOVERNORS DECLARATION, WE CANNOT HAVE MORE THAN 10 PEOPLE IN THE COUNCIL CHAMBERS DURING THIS MEETING. **Masks are required to attend meeting.** This meeting will be hosted on video conference (ZOOM) to support social distancing. Refer to the city's homepage for meeting connection information on the day of the meeting. See below on how to provide Public Comment.

1. Call Meeting to Order

The Planning and Zoning Commission met in regular meeting on January 11, at 6:30 PM. At City Hall 1653 N Santa Clara Rd in City of Santa Clara with Chairperson; Barbara Trammell

Roll Call; Present; Barbara Trammell, David Cale, Lloyd Fairley, Carol Folbre-Absent, Ernst Kropp-Zoom, Jeremy Newman-Zoom and David Mueller-Absent

City Council members present: Danny Trammell

2. Opening

Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

3. Public Comment

If anyone would like to make comments on any matter regarding the City of Santa Clara or on an agenda item and have this item read at this meeting please email SantaClaraTX@yahoo.com or text 210-833-2636 before 6:30pm the date of the meeting.

In the body of the email please include your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Planning and Zoning Commission no formal action, discussion, deliberation, or comment will be made by the Planning and Zoning Commission. Each person providing public comment will be limited to 3 minutes. **None.**

4. Planning and Zoning (Ordinance 2019-004) Nominate/elect a Chairperson and Vice-Chairperson for 2021: David Cale made motion to nominate Lloyd Fairley as Chairperson and Barbara Trammell as Vice Chairperson for Planning and Zoning Commission. Lloyd Fairley seconded the motion. Motion carried,

5. Approval of Minutes

A. Approval of minutes from December 14, 2020

David Cale made the motion to approve the December 14,2020, meeting minutes. Barbara Trammell seconded the motion. Motion carried

6. Discussion only: No topic at this time.

7. Discussion and Consider Action

A. Permit(s)/Variance(s)/ Requests and updates;

- 108 Andrew ST (Santa Clara Bend) Mr. and Mrs. Mendez had question for P & Z Commission regarding moving in 2 mobile homes on their property. 108 Andrew St is in City of Santa Clara ETJ. There is a Permit fee (Ordinance 2020-005) and notification to City and City Marshal of moving dates. No application at this time.

8. **CSC Marshal – Court/Law Enforcement:** City Marshal Jerry Airola, updated the commission members and citizens present. Regarding the status of City Marshal/Office at this time everything is in place pending for finale inspection which should be in with in two weeks. Next City Council meeting we will meet Judge Darryl J. Becker, court clerk Carmen Long and Prosecuting Attorney Eduardo “Eddie” X. Escobar, to assist us with any question we and/or citizens may have regarding the court process.

9. Road Projects/status conditions/issues

A. **Santa Clara Loop/Wetz Rd:** City Engineer, Contractor and several Santa Clara Loop Citizen meet to go over project status and concerns. The project is still in process and is weather permitting should be completed by the end of January.

10. **Road Equipment:** Mayor has been pricing two 40-foot storage container for City’s road equipment and supplies, that will be place in the property behind the City Hall.

11. **Announcements:** None

12. Adjournment

David Cale moved to adjourn the meeting at 6:59 PM. Barbara Trammell seconded the motion and passed unanimously.

Chairperson: Lloyd Fairley

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City Secretary: Donna White

